

OBU Capricorn Club Rules

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**Valid for the Membership Year being:
25 April 2018 - 24 April 2019**

To be read in conjunction with the OBU Capricorn Club Rules Appendix, published annually.

OBU 100 Club Rules & Benefits

1. Purpose

The OBU Capricorn Club is a fundraising membership scheme of the WCOB & VUW RFC Inc. It is designed to also encourage networking within the Club in respect of business opportunities and social engagement.

Funds raised are to help the club meet some of its Constitutional objectives of:

- To promote public participation in the game of Rugby Union Football to promote health
- To promote and encourage physical fitness and physical and recreational activities of all kinds.
- To promote the development of players, coaches, officials and culture within the Club.
- To maintain a liaison with the Wellington Rugby Football Union, The New Zealand Universities Rugby Football Council (Incorporated) and through these organisations, the New Zealand Rugby Football Union. Pecuniary gain is not an object of the Club.

OBU Capricorn Club Rules & Benefits

2. Status

The Capricorn Club is not an Incorporated Society in its own right and is responsible to the OBU Executive for its conduct, administration & any reporting requirements.

The Capricorn Club is bound by the OBU's rules as set out in the Constitution of OBU, the Gambling Act 2003 and any officers appointed to the Capricorn Club are to comply with the relevant Code of Conduct clauses of the OBU Constitution.

The Capricorn Club's administration is run primarily by the Capricorn Club Captain. Any operational decisions will be made of a Capricorn Club Executive body consisting of the Capricorn Club Captain and the Chairman & Secretary of OBU RFC. The executive is elected at the Capricorn RFC Annual General Meeting each year.

The Capricorn Club's Financial Year will be from 1 September to 31 August, in line with the OBU RFC Financial Year.

The Capricorn Club operates an independent bank account, albeit under the auspices of the main OBU banking facilities. The Capricorn Club Captain is a signatory to this account along with the Chairman and Treasurer of OBURFC. The Secretary has 'read only' access to the account.

By policy, the Capricorn Club does not accept cash or cheques by way of payment of Membership fees or other revenue. All transactions where possible shall be via electronic banking or via the use of the OBU Subs Collection system through Dash Tickets or any other such facility established for such purposes.

The Capricorn Club's account is TSB Bank, Wellington

Financial reporting and accountability are aligned with standard OBU practices and activities and results incorporated into the OBU Annual Accounts. Any proceeds from the Capricorn Club will be via donation at the end of the Capricorn Club Financial Year to the main OBU account and the amount to be determined by the OBU Executive in conjunction with recommendations from the Capricorn Club Captain.

The Capricorn Club is required to provide an Annual Report to the club in line with other such club reports to the AGM. This report to include membership register and summary of results of each weekly prize draw.

Should a suitable venue such as a hotel be one of the principal sponsors, Capricorn Club meetings and appropriate social functions will be held at said premises, or any other suitable venue as decided by the Capricorn Club Captain.

The official addresses of the Capricorn Club shall be the same as OBURFC

OBU Capricorn Club Rules & Benefits

3. Officers

The OBU Executive shall appoint a Capricorn Club's Club Captain each year. The Club Captain's responsibilities are:

- to ensure the club operates efficiently, effectively & within the rules of the Capricorn Club and OBURFC
- to ensure the weekly prize draws are conducted appropriately
- to keep members informed regularly of Capricorn Club activities, prize draw results and any other such information.
- provide OBU with an Annual Report as specified under 'Status'
- manage banking facilities set up for the Capricorn Club and be a signatory on this account
- arrange payment by direct credit to all prize winners of the weekly draw and prize winners of any other monetary prizes as required
- maintain & build new relationships with Capricorn Club sponsors.
- ensure sponsors are properly acknowledged
- Convene & Chair any required meetings of the Capricorn Club Executive

The Club Captain does not have any authority invested in its position on behalf of OBU RFC under the OBU Constitution. The other Capricorn Club Executives to be ratified at OBURFC AGM and any other officers may be appointed by the OBU Executive at their discretion.

OBU Capricorn Club Rules & Benefits

4. Membership Rules

The Capricorn Club is not limited to a maximum of financial members, however, discretion as to appropriate numbers for the weekly prize draws is to be employed by the Capricorn Club Executive should membership grow beyond 120 members. All members must be a recognised member of OBU RFC under the terms of the Constitution of OBU.

Annual Membership is to be confirmed by members each year by 25 April, via the electronic registration system. Annual registration invitation and regular reminders to be sent to member from February each year.

The membership fee is \$100 per annum *(plus any applicable bank/credit card/transaction fees as set out in the OBU Subs System)*

Membership is confirmed once Registration and Payment has been made.

Appendix to the Membership Rules (which includes items such as benefits, discounts and functions) to be published annually prior to the commencement of the Capricorn Club membership/financial year. This Capricorn Club Rules document shall be made available to Members upon request.

Confirmed Members will be assigned a Membership Number. The Membership Number is primarily the Members entry in weekly prize draws and any other such prize draws.

Existing Members have until 25 April each year (or such as other date as determined by the OBU Executive, any such alteration to be notified to Members) to confirm membership and thus have the right to retain their existing Membership Number.

Membership and/or Membership Numbers cannot be transferred by member and membership ceases upon death of a member.

If a Member resigns, dies or does not confirm Membership by due date, membership is offered to the next on the waiting list, as held by the Club Captain

If there is no waiting list, any vacant Membership is to be advertised to existing OBU Members who are properly recognised members under the terms of the OBU Constitution

The Membership Register is kept by the Secretary of OBU, as per the responsibilities of Secretary listed in the OBU Constitution.

Members to provide the Capricorn Club with details of an active bank account for any prize monies to be paid into.

Membership correspondence will primarily be via e-mail.

Rules: Appendix

OBU Capricorn Club 2018 Benefits

1. Prize Draws & Contests

'Weekly Cash Draw' is the name of the standard weekly contest for 100 Club members that runs for 10 weeks commencing on or about the first Saturday after ANZAC Day each year, with three membership numbers drawn at random to win monetary or voucher prizes. The first draw for 2018 will be Saturday 5 May at the Cambridge Hotel.

For the purposes of these draws (or any other similar contests), the method is a 'bingo draw' which random selects one numbered ball from balls numbered from 1 to 100 (unless more memberships are sold, the maximum number of numbers per draw shall be no more than 130, thereafter 'split draws of equal numbers and corresponding adjustment to prizes shall be made). The OBU Secretary is primarily responsible for the weekly draw & selects a random OBU RFC club member (not a Capricorn Club Member) to perform the draw task.

A Membership Number can only win one prize per prize draw (unless the number wins a 'bar-tab' prize and that number is put in the draw for the monetary prizes, if a Membership Number is drawn twice in the same contest, this will need to be redrawn.

An additional draw is made for the weekly \$50 bar tab to be used that evening at the Cambridge Hotel. The winner must be present to claim & use the bar tab. The method for selection of the winning number shall have membership numbers removed of those Capricorn Club Members who are not Wellington residents &/or who advise OBU Capricorn Club Captain or Secretary of their intended absence.

Payments of weekly cash prizes will be made by direct credit to the winner's bank account within 5 days of the results being published.

Members do not have to be present at the OBU clubrooms to claim weekly cash draw prizes, but may be required to attend at other functions to claim any prizes drawn, as part of the terms of any such contest.

Other prizes may be awarded from time to time in addition to any weekly cash draw. This will be at the discretion of the Capricorn Club Captain. Additional prizes will not come from membership payments. For the purposes of any draw of contest prizes being undertaken, wherever possible a non-member of the Capricorn Club should be asked to conduct the draw.

OBU Capricorn Club Rules & Benefits

2. Discounts, Prizes and Benefits

Members will be made aware of all benefits of Membership, such as prizes, discounts, functions and any other assets. The benefits will be listed as part of these rules and updated as appropriate by the Capricorn Club Captain

Members shall be entitled to:

OBU Capricorn Club / Cambridge Hotel Membership

The official Capricorn Club Membership Card is provided by the Cambridge Hotel and its primary purpose is to allow members to obtain discounts and other specials from the Cambridge Hotel.

Drink Deals @ Cambridge Hotel 2018 Season

PRODUCT	RETAIL	OBU
Tui Golden Lager Jug	\$9.90	\$9.00
Tui Jug	\$13.20	\$9.90
Tui Pint	\$7.00	\$5.00
House Wines	\$7.00	\$5.00
Cider Jug	\$17.00	\$14.50
Cider Pint	\$8.00	\$6.50
House Spirits	\$8.00	\$7.00
B51 RTDS	\$8.00	\$5.00
KGB RTDS	\$6.00	\$5.00
Longwhite RTDS	\$8.00	\$6.00
Postmix (on tap)	Handle \$4 Jug \$10	Handle \$3 Jug \$8
Juice	Handle \$5 Jug \$12	Handle \$4.50 Jug \$10.50

- Deals only available: When you swipe your card (no card, no discount). Every day, EXCLUDING Wednesday. **Only available at Cambridge Hotel.**
- NO loyalty points or other discounts will be applied to the above specials with the loyalty card.

- Discounts will not be in conjunction with any other specials or discounts already offered
- Liquor licensing law applies at all times to card holders
- For terms and conditions visit: www.trinitygroup.co.nz (terms and discounts can be subject to change)
- Normal Trinity loyalty card benefits will be given for ALL other purchases with the card. These cards can be used at ALL TRINITY SITES, for the normal trinity benefits. Special prices above are only available at Cambridge Hotel
- These above drink specials are only available at the Cambridge hotel. Unless otherwise by arrangement.

This card can also be shown as proof of Membership where required by sponsors or products & other service providers. The card can also be used at St John's Bar for their specific discounts

Weekly Cash Draws

There will be 10 weekly draws of \$375 (1st \$200, 2nd \$100 cash & 3rd \$75). The first draw each season will be Saturday 5 May 2018, last draw will be Saturday 7 July 2018.

Any other non-cash prize can be given to another party by the winner or the winner can nominate another member to receive the voucher by informing the Capricorn Club Captain. Winners may also opt to have any such voucher or prize raffled for any such OBU fundraising purposes

Standard Functions

OBU Capricorn Club Members shall be invited to any Capricorn Club Functions as arranged by the Capricorn Club Captain. Confirmed functions for 2018 include:

Capricorn Club Season Launch – 6:00pm Thursday 26 April 2018 (tbc)– St Johns Bar
 Capricorn Club End of Year Function – date, time & venue to be confirmed
 Wellington Chamber of Commerce Monthly BA5 Functions – refer Note 1 below.

Other Memberships

Limited membership of Wellington Employers Chamber of Commerce (refer Note 1 below)

Miscellaneous Benefits & services

Capricorn Club Members shall have access to discounted Capricorn Club gear & clothing offers as provided from time to time & any other such products or services that may be offered by the Capricorn Club from time to time

Note 1

Wellington Chamber of Commerce

The Wellington Chamber of Commerce ('the Chamber') is sponsoring a limited membership for the OBU Capricorn Club. The purpose of this membership is to provide networking opportunities and to attend Chamber events. Full membership of the Chamber includes provision of services such as human resource advisory services, employment law services and other benefits to employers. OBU Capricorn club members will be encouraged to subscribe their own businesses/organisations they work for to full membership to enjoy the full membership benefits of the Chamber. Full details available from the OBU RFC Secretary.

The Chamber networking events & functions OBU Capricorn Club Members will have access to include:

Business After 5
Business Before 9
Member lunches
Member breakfasts
& other exclusive Chamber events

It is expected that some functions such as breakfast presentations will be very popular with Chamber members so some restrictions may be applied, on a case by case basis. For example, OBU Capricorn Club membership might be limited to one table of ten at a Chamber Members Breakfast. Members will be notified of these events via email from either the OBU Capricorn Club Captain or OBU RFC Secretary and positions will be filled on a first come, first served basis.